



WADING RIVER FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

1.0 Code of Conduct Policy

CODE OF CONDUCT OFF DUTY AND ON DUTY

OBJECTIVE:

To define the expected conduct of members of the Department and Paid Employees while on Duty and when off duty.

This document shall apply to all paid employees of the fire district and to all of the volunteers of the fire department.

POLICY:

All District employees and members of the Fire Department are expected to conduct themselves at all times, both while on duty and while off duty, in a manner that will enable the residents and taxpayers served by the Fire District and Fire Department to maintain full and complete confidence in the Fire District and Fire Department,.

Any conduct that is damaging to the reputation of the Fire District or Fire Department ~~in the community~~ shall be considered a violation of District rules and regulations and subject the employee or volunteer firefighter to disciplinary action up to and including dismissal from employment or membership.

In analyzing incidents of off duty conduct the Board of Fire Commissioners will consider if the conduct was committed while in uniform, while wearing clothes bearing Fire District, Fire Department or Fire Company insignias, or while operating a vehicle or equipment owned by the Fire District.

ON-DUTY DEFINED:

District employee: Shall be the hours of paid employment of the fire district, whether on normal salary or overtime.

Department volunteer: Shall be the time when an active member is present, whether on fire district grounds, apparatus or some other location, participating in any function that is defined under the volunteer fireman's benefit law (VFBL). All department volunteers shall be under the control of the chief of the fire department, or his / her subordinate, in the times when the fire department is considered on-duty.

OFF-DUTY DEFINED:

District employee: Shall be the hours of non-paid employment of the fire district.

Department volunteer: Shall be the time when an active member is not participating in any function that is defined under the volunteer fireman's benefit law (VFBL). This shall also apply to any inactive member or to any member on a leave of absence.

SUPERVISION OF ON-DUTY PERSONNEL:

District employee: All employees shall be under the immediate supervision of the district manager. The first responders shall also be under the supervision of the fire district emergency medical service coordinator. All paid personnel will be under the control of the chief of the fire department, or his / her subordinate, in the times when the fire department is considered on-duty.

Department volunteer: All volunteers shall be under the control of the chief of the fire department, or his / her subordinate, in the times when the fire department is considered to be on-duty.

ON-DUTY CONDUCT:

District employee: All employees will be expected to follow the official rules and regulations of the Board of Fire Commissioners governing employees, including the employee manual and to follow the valid orders of their supervisors. All applicable and known Federal, State, County and Local laws shall also be followed.

Department volunteer: All volunteers will be expected to follow the official rules and regulations of the Board of Fire Commissioners governing volunteers, including the chief's rules / orders and to follow the valid orders of their supervisors. All personnel shall also follow the by-laws of the fire

RELATED POLICIES

- 1.0 Code of Ethics
- 1.12 Disciplinary Procedure Policy

HISTORICAL NOTE

Adopted 06/2017

Adopted by the Wading River Fire District Board of Fire Commissioners on Monday, 06/26/2017.

Glenn Erick, Chairman
Tom Colitti, Vice Chairman
James Meier, Commissioner
John McManus, Commissioner
Randolph Hintze, Commissioner