



WADING RIVER FIRE DISTRICT BOARD OF FIRE COMMISSIONERS

1.9 Smoking Policy

POLICY OBJECTIVE:

The Wading River Fire District (hereafter the Fire District) recognizes the health risks associated with exposure to tobacco products usage and exposure to the byproducts attached with smoking tobacco products. This exposure poses a threat to the health and safety of all Members, Employees and to the Public. The Fire District is desirous of maintaining a safe, healthy, and productive work environment for all individuals. The following policy addresses the provisions of the New York State Clean Indoor Air Act of 2003.

APPLICABILITY:

The scope of this policy applies to all Wading River Fire District and Wading River Fire Department Personnel, vendors and the public while on Fire District properties. The scope of this policy shall include all smoking materials and delivery systems including e-cigarettes.

ESSENTIAL FUNCTIONS

- A. Board of Fire Commissioners – Administers the Policy
- B. District / Department Heads: Ensure that all personnel comply with the Policy

POLICY:

- a) Smoking is prohibited in all indoor Fire District buildings and facilities, including but not limited to: private offices, conference rooms, break rooms, elevators, hallways, stairwells, storage areas, Apparatus Rooms and restrooms.
- b) All individuals shall not smoke within a 50 foot radius of any Fire District building public entrance. Public Entrances shall be designated as the front door and double doors in the courtyard outside the District Offices at HQ and the front entrance door at Station 2.
- c) All individuals shall not smoke within 20 foot radius or in the path of any other Fire District Building Entrances (non public access) during times when that entrance is being actively used by the presence of other non smoking personnel.
- d) Department Members and Employees shall not smoke while aboard or within 20 feet of any Fire District vehicle.

- e) No Smoking signs, or the international symbols containing the same, shall be posted prominently and conspicuously at all appropriate work locations. Any area not containing such signs shall be considered No Smoking.
- f) This policy is to be communicated to individuals who are observed smoking in areas where smoking is prohibited.
- g) Individuals violating the provisions of this policy may be disciplined and subject to civil penalties.
- h) Copies of the New York State Clean Indoor Act of 2003 may be obtained from the District Office.

RELATED POLICIES AND REFERENCES

1.2 Whistle Blower Policy
1.12 Disciplinary Procedure Policy
NYS PHL Art 13-E (Clean Indoor Air Act)

Historical Note:

Est 09//26/2011

Rev 03/27/2017

Adopted by the Wading River Fire District Board of Fire Commissioners on Monday, 03/27/2017.

Glenn Erick, Chairman
Tom Colitti, Vice Chairman
James Meier, Commissioner
John McManus, Commissioner
Randolph Hintze, Commissioner